

Minutes of the Property Management Committee

March 27, 2017

6:30 pm

The Committee assessed five priorities for immediate work:

1. Water Leaks in the East Wall above and below the double doors by the choir.
2. The window below the fire escape—same location.
3. Narthex water damage to be repaired—re-plastering and painting, stenciling of picture rail or vinyl replication of same.
4. Pressure washing of building front façade
5. Rebuilding of narthex doors

Discussion ranged over other work that was needed:

1. Rebuilding of fire suppression now that permits are in place.
2. Negotiation of final payment for elevator doors.
3. Minor work to complete bathrooms.
4. Work up of grant applications for Sacred Sites restoration work.

Additional questions that surfaced and were discussed:

1. State of the old bell in the tower (new stand needed).
2. Recirculating system for Hot water (hold till parsonage is vacant).
3. Parsonage Restoration – A full listing will be needed for work to be done.
4. The restoration of the stained glass side windows on the nave level.
(A proposal is available but will need updating.)
5. Redoing of the Lounge Kitchenette—no dates or bids at this time
6. Completion of Narthex electrical work—Adam to supply name of potential contractor.