

St. Luke's Minutes

2-1-15

- Pastor opens with prayer.
- President opened talking about new officers of committees
- Pastor discussed responsibilities of members and tasks. Wanted to discuss “retooling” for a change in ministry at retreat.
- Resolve that between council meetings each department meet to discuss.
- We will meet again on February 22nd and March 22nd and April 26th. Congregational meeting- May 3rd. Council meeting on June 14 or 28th.
- Discussed people to be on committees.
- Scott wants to stay on as treasurer.
- Adam volunteered as assistant treasurer.
- Discussion of officers
- Jim Deliman will be secretary
- Lee Ritchey will be assistant secretary
- Judy will be Vice-President
- Mike Brouwer will be President
- Adam Cornelius will be head of Property Management
- Lee Ritchey is co-chair of Pastoral Care
- Discussed Paypal access for offering
- Financial- we are up 56K from beginning of year. Bills are current
- We raised \$5500 for KEMPS
- Property Management- Boiler problems, elevator door has issues- assessing both

Saturday, April 25, 2015

- Parsonage Fund Statement- Breakdown approved, copied, signed and entered
- Old Business- Jim has banner information. We have bid to work on front doors of church. Are we going to get Allison Cheeseman to work more on the website? Roof leaking in sanctuary (Clerestory Windows) needs to be addressed.
- Architectural Report 2002 through 2005- What do we need to restore?
- Air Rights- We will watch the development of the SE corner of 46th and 8th and the rebuilding of the SRO next door.
- Pastor closes with prayer.
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SL Minutes 2/22/15

- Pastor opens meeting with a prayer
- Pastor says we had a good Pastoral care meeting
- Good attendance for Ash Wednesday.
- Let's get new sandwich board sign
- Superbowl party was well attended
- Lenten schedule is posted on the board
- Spring cleaning is the 28th of March.
- March 8th DST guest choir is in
- Account dropped \$2800 in February
- Family school's lease is up at the end of June. Should we do a one-year lease? Up 5%? W
- We need to lock someone into a five year lease.
- Froze LSS rent for a year.
- Elevator (new company) proposal. 53K to gut and fix. Get adjustor and contractor in together for insurance settlement money.
- Public assembly for theatre. Architect submitted plans- approved and done. Now amending permit. Sometime inspection to approve soup kitchen application and update 15K for application process. Scott says we paid 13K. Most done with promissory note in 2014.
- Property management met.
- Old business- Banner? Pastor says a new style anchored sandwich board might work
- Contract went to Ed. He will sign and get it back to us. He did pay new rent for January.
- Adam will handle Easter Brunch
- March 8th is the Brewery Tour.
- Discussed music and length of Easter Service.

Sunday, April 26, 2015

- Next meeting is March 22nd.
- Pastor closes with prayer
- Meeting adjourned.
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April 26, 2015

Congregational Council meeting:

Present: Jennifer, Judy, Pastor, Jim, Mike, Lee, Scott

Absent: Eric, Adam, Ernie

Call to order: 12:55pm

Pastor opens with prayer.

Review minutes from November, November, December and February of 14 and 15.

December minutes, Judy's name incorrect. Amended

Approved.

Book of minutes? Where is this? Jim will take care of this. He and Pastor will look for the existing book.

PASTOR REPORT

Next Sunday is congregational meeting. Needs president report, Pastoral care, finance, property management and Cantor. Nice to have photos to keep a history of what happened. Nice to have that archived. Reports in by Wednesday.

Pentecost is May 24.

May 31 is Trinity Sunday. That will be last week for the choir and possibly have new members that Sunday as well.

Summer retreat is 10-12 July.

Discussion about Koinonia occurred .

Summer plans: Website plan with Allison. Would make it totally in house. Jennifer said to ask Ian to be involved with this. Meeting Thursday at 2pm.

New chalice and host box for those with gluten allergies. Will add something about that to our communion info in the bulletin. That chalice is the oldest one that we have in our congregation. Dates from 1860's.

Dates for benefit? November 9 or 16. Will discuss with Lee and Paul. Send out email to those that have performed to check dates as well. Pastor's favored date would be the 9th.

Yankees or Met's game as a congregational activity.

Brewer's club needs to meet.

Synod Assembly – Off year so suggestion is to not attend. Motion made, second, passed. Will not attend meeting this year.

PASTORAL CARE

Met briefly and are trying to get a regular schedule for servers. Will present at congregational meeting. Step one in organization.

Connie has broken down the responsibilities of flower committee and has started a calendar of volunteers.

Altar guild and ushers list to be organized as well.

Will have a thank you reception in the fall for our volunteers.

FINANCE/BUILDING

Elevator not working still.

Insurance has been renewed for the coming year. Adjuster came out to look at the elevator and shaft. Hopefully sometime next week we will have an estimate on fixing the elevator. Hoping for a 50/50 split for elevator repairs with insurance.

Got estimate on roof and window repairs as well as cleaning and repainting of chancel. Broken down in several segments.

Revenue, trying to see if LSS wants to go to the downstairs space at end of calendar 15. Family school lease up end of June.

Endowment up 23K beginning of year through end of March. Haven't had to withdraw any money from endowment for 2 years. Hoping to keep up the trend. 935K in fund.

Bills and receipts are current.

Assembly permits for basement space are in process. Will be a long process.

RESTAURANT ROW UPDATE

Hotel should be online as soon as July.

Street is to be repaved soon. Alliance is to put illuminated kiosks on 8th and 9th avenues.

Discussed panhandling and bus traffic on block.

OLD BUSINESS

Electronic giving – not working for some parishoners.

Banner – on hold until after construction on street.

Looking into LED boards.

NEW BUSINESS

Need to look into getting a bid from lift access directly from street.

Taste of Times Sq June 1- presence at in order to push soup kitchen.

May 16-17 9th Ave food festival.

Motion to closeclosed with prayer

2:14

Saint Luke's Congregational Council Minutes

11/29/15

Council Present: All present

Call to order: 1:00pm with prayer

October minutes approved as is.

PASTOR

Bible study on Old Testament concluded

Thanks to all who played roles in a successful benefit

We had a really nice Thanksgiving service

Will be having Advent Vespers

Announced dates for trimming of the greens, caroling

12/22 will be the soup kitchen Christmas

We will be using a new location for the Winter Retreat. It is a bit more expensive and travel logistics need to be worked out.

Treasurer

Benefit- cleared a little over 5K

Adam, we should consider a relationship with Driscoll & private chef for the weekend to do the benefit meal.

Budget – next proposed budget is not quite ready and we will go over it prior to the voters meeting.

Ernie stated we should spell out a summary of promissory note projects for the Spring meeting.

Scott listed projects that promissory note has been used for.

Reviewed current budget and anticipations for proposed budget.

Question raised about suggested COLA increase. Synod proposes NO COLA.

16 budget will look a lot like 2015. Budget will be emailed to us when ready.

PASTORAL CARE

Did meet

15 people for the soup kitchen thank you reception. Suggest doing this yearly. Good for community exposure

Committee needs to be formed for clean ups after events. We are falling short on volunteers to clean up post event.

Candidates: Scott, Richard N, Joey, Rosemary, Sarah, Brett

Proposed, second, and passed to present at Spring meeting to include email as method of communication in constitutional amendment.

Pastoral care will form committee in January to begin planning for ordination anniversary for Pastor Jacobi (June date)

OLD BUSINESS

Pastor looking for supplies and bibles for over 100 children in the Marshall Islands. Looking for an APO address as it would be cheaper to ship through APO address.

4Q mission – Marshall Islands

12/15 Richard's benefit

NEW BUSINESS

Mike brought up, Paul is concerned at the recent events in this country and would like us & ELCA to make a statement in regards to position on this.

Work on cleaning out balcony or at least organizing it. Possible low cabinets for storage instead of the pews.

Look into lighting window from the inside to be seen from sidewalk.

Upcoming:

Council will meet 12/6 10am

Voters meeting – 12/6 post Eucharist

1/24 council meeting

2/10 Ash Wednesday

3/27 Easter

Motion to close meeting at 2:14- approved

Closed with Lord's Prayer.

Saint Luke's Congregational Council Minutes

12/6/15 – VOTERS MEETI

Call to order: 12:34 with prayer

PASTOR

Pastor introduced members of current council with thanks to Lee, Jim, and Scott as they are finishing their term.

Candidates for council election: Scott, Brett, Joey, Rosemary, Sarah, Rochard N

Ballots passed out and voting took place. As results were tabulated, Pastor went over a 2015 recap and the new budget was presented.

Soup Kitchen appreciation dinner happened last year and will happen again this year

Winter retreat and Woodstock possibilities

Passing of Pastor Hansen

Easter, Spring walk across Brooklyn Bridge, Summer retreat, Summer picnic, St Francis Day, Benefit, various baptisms and welcoming of new members, Thanksgiving dinner, Virginia's 95th birthday

Projects: Windows and redoing of the wood around the high windows. Scott explains promissory note expenses, boiler, carpet, elevator, windows.

In process of updating public assembly permit for theatre.

New camera system for basement/Theatre.

Elevator was covered under insurance

Future: Roof and main windows along the side of the church.

Treasurer

BUDGET: pretty much the same as previous years. Full explanation of income and expenses as well as an explanation of special projects

Questions on Budget:

Kendra, Questioned Pineapple leaving office space in Spring and how that may affect budget.

Explanation of others interested in the space.

No more questions.

Move to pass budget, second and passed with no dissent.

Election results: New council members are Joey, Scott, Rosemary

New Business

Adam presented the need for bibles and supplies for children in a church in the Marshall Islands.

Explained the need and the growth of the church. Pastor interjected that we can put together Sunday School programming and bibles to send.

Richard reminded of his benefit to support the formation of a 501c3 for his send kids to school. Benefit 12/15

Reminder of the GLK fund for scholarships in Tanzania.

Initial announcement that at Spring meeting we would be presenting an amendment to add email as an official method of information.

Trimming of greens is 12/13

Carolling is 12/18

Soup Kitchen Christmas 12/22

Christmas Eve service 10pm

Christmas Day at 11am

the 3 Kings will visit on 1/3

Pastor closed meeting and meal was served.