

Notes from Pastoral Care Committee Meeting 4/4/05

In attendance: Ernie Vickroy, Pastor Schmiede, Eric Zollinger, Judy Barnett, Amy Fellers
Next Meeting – Sunday, 5/22 after church and coffee hour

Liturgical

- Discussed adding back the regular appropriate setting offertory so that the congregation would remain seated while the choir sings their offertory – **Pastor** will coordinate with **Pedro**
- Pastor said attendance was light at the Mon and Tues service during Holy Week – he will revisit before making a decision to have those services next year
- Pastor** will add an announcement to the bulletin with an explanation of our standing for Holy Communion during Easter season
- Next Healing Service is 4/20/05 – **Pastor** will announce at Congregational Meeting. Attendance at last 2 services was good and Pastor felt the service was very much appreciated by those attending.
- Ernie** will revise Server schedule to reflect that a thurifer is needed for Ascension, Pentecost, and Trinity. Also after Trinity Sunday, we will not need Torchbearers until the Sunday after Labor Day.
- A Server Training will be scheduled for after the service on 4/24. **Ernie** will send an e-mail and also announce at the Congregational Meeting. In the meantime, we will attempt to “invite” members to share in this opportunity for “fellowship” (if you remember Pastor’s sermon from several weeks ago)
- Ernie** is working with **Norie** on the new directory to be distributed at the Congregational Meeting
- Suzanne** has agreed to coordinate the coffee hours – make sure there is a host signed up, make sure we have milk and sugar, etc.

Community Sunday – May 1, 2005

- Ernie** sent e-mail asking for volunteers to distribute a flyer and snacks along 9th avenue on Saturday, April 30. **Pastor** will ask **Jonathan** to translate the flyer into Spanish as well. The plan is to include some Spanish hymns and/or anthems on that day.
- Ernie will speak with **Richard** about developing a “mini-poster” that can be used to advertise in the Clinton Chronicle – **Pastor** will check with his contact at the Chronicle about getting it placed for free.
- Amy** will create a sign-up sheet for the Pot Luck
- This Community Sunday will not be used to honor volunteers – that will happen at the 9/25 Community Sunday

Other Liturgical

- Once the new directory is completed, **Amy** will update the phone tree
- Eric** and **Suzanne** will continue to set up an Altar Guild
- Eric** has begun working on the list of churches that we want to invite to participate in an ecumenical brochure to be placed in hotels and other places where people may be in search of a church
- Pastor** will speak with **Norie** about e-mailing the bulletin announcements each week. He will also have her create a “looking ahead” section to announce short term and long term coming events in the bulletin.

Spiritual

- Pastor** and **Judy** discussed the project which would interview our homebound as a way to learn more about them (and encourage visitation). Judy also recommended that we use this as an opportunity to capture oral histories of the church. They will speak with **Connie** since she has experience with this and has a degree in Anthropology (which we all learned and found fascinating)
- Judy** is continuing to work on the e-mail Prayer group concept
- A discussion of how to promote the healing services suggested that we could advertise these in the Clinton Chronicle as well. We will ask our “poster expert”, **Richard**, to design a mini poster to use as an ad.

Looking Ahead

4/10/05	Congregational Meeting and potluck
4/24/05	Server Training Sessions after service and coffee hour
4/29/05	Distribute snack and flyers to promote Community Sunday (meet at 10AM at church)
5/1/05	Community Sunday and potluck
5/5/05	Thursday – Ascension
5/15/05	Pentecost and AIDS walk and Ninth Ave Festival
5/22/05	Holy Trinity
5/29/05	Memorial Day Weekend
6/12/05	Spirit Cruise Fundraising Lunch and Cruise
8/19,20,21	Rafting at Koinonea
9/25/05	Community Sunday and Potluck
10/4/05	Tuesday – St. Francis of Assisi – possible blessing of animals service

Also possible in the fall – a silent retreat weekend at Koinonea

Notes from Pastoral Care Committee Meeting 5/22/05

In attendance: Ernie Vickroy, Pastor Schmiede, Judy Barnett, Amy Fellers, Gordon Clark, Suzanne Dodd
Next Meeting – Sunday, 7/17 after church and coffee hour

Liturgical

- ❑ Pastor detailed his summer schedule:
 - 5/31/05 Pastor Martha Jacobi
 - 6/26/05 Pastor Martha Jacobi
 - 7/3/05 Pastor Gary Mills
 - 7/10/05 Pastor Greg Sutterlin
 - 8/7/05 Pastor Martha Jacobi
 - 8/14/05 Pastor Martha Jacobi
 - 8/21/05 Pastor Greg Sutterlin
- ❑ Since many of these just require being away on Sunday, Pastor will still be available for the 3 summer healing services – 6/15/05, 7/20/05, 8/17/05. We still need a way to better publicize these services – perhaps a poster in the bulletin board outside the reception door or an ad in the Clinton Chronicle. **Ernie** will work with **Richard** to design an ad for the healing services as well as a poster for the bulletin board. We should also have a poster “about the congregation” that is posted on the bulletin board.
- ❑ There were several ideas about how to draw more people into the church:
 - Gordon suggested that we always have the doors open during the Prelude and that the Prelude start before 11AM so that people walking by will hear the music.
 - He also suggested that an usher stand outside the church at the bottom of the stairs on Sunday mornings to invite people in or to answer questions.
 - Ernie suggested that **Nhori** post the bulletin in the bulletin board each Thursday when it is complete. That will give passers-by an idea of the service order. He will follow up with her.
 - It was also suggested that we have a new choir picture in the bulletin board and that we also have some pictures from some of our activities. A choir picture was taken on Sunday, but not all members were there so a new one will be taken in the fall.
- ❑ The Server Training after the service on 4/24 netted 2 new assistants (Heather and Richard), 2 new thurifers (Debra and Phillip), an additional crucifer (Lola) and a new usher (Scott). Another session will be planned in the fall. We will also ask Helen to schedule a lector class for the fall.
- ❑ Edith Shuttleworth volunteered to “open up” on Sundays at 8:30 when the choir returns in the fall. **Pastor** will work with her to describe what needs to be done to prepare for the service each week. Ernie/Edith will also be responsible for getting the coffee made during the summer.
- ❑ Since the new directory is completed, **Amy** will update the phone tree – she will work with **Suzanne**
- ❑ **Eric** created the list of churches that we want to invite to participate in an ecumenical brochure to be placed in hotels and other places where people may be in search of a church – **Pastor** is following up.
- ❑ **Pastor** will speak with **Norie** about e-mailing the bulletin announcements each week. He will also have her create a “looking ahead” section to announce short term and long term coming events in the bulletin.
- ❑ **Suzanne** volunteered to organize a Saturday “open house”. We would have a congregant available from 10:30-1:30 so the church could be opened for anyone who happened to stop by. The person would need to know a little about the building and the congregation in case people asked. Once we get some volunteers, we could hold a brief meeting after the service to get some church history. **Ernie** will ask Allan if he would like to “teach”. The Saturday volunteer could also stuff the bulletins for Sunday’s service.
- ❑ **Gordon** suggested that a possible replacement for Ferdinand could be found through the John Doe Fund. He was going to get some additional information. The Council is also investigating outsourcing the duties.
- ❑ There was also some discussion on training ushers how to deal with emergencies or “disruptive” guests. **Ernie** will investigate any outside resources available.

Spiritual

- ❑ **Judy** provided an update on the oral history project. She is working with Suzanne, Connie, and John Danielson and plan to interview several members this summer.
- ❑ **Judy** and **Suzanne** continue to work on the e-mail Prayer group concept

Looking Ahead

5/29/05 Memorial Day Weekend
6/11/05 Spirit Cruise Fundraising Lunch and Cruise
8/19,20,21 Rafting at Koinonea
9/12/05 Broadway Blessing - at St. Lukes this year
9/25/05 Community Sunday and Potluck
10/4/05 Tuesday – St. Francis of Assisi – possible blessing of animals service
10/16/05 St. Lukes Day
11/6/05 Benefit? Possibly with the “show” in the theater downstairs
Also possible in the fall – a silent retreat weekend at Koinonea

Notes from Pastoral Care Committee Meeting 7/17/05

In attendance: Ernie Vickroy, Pastor Schmiede, Judy Barnett, Amy Fellers, Gordon Clark, Suzanne Dodd, Pedro D'Aquino, Richard Nesbitt

Next Meeting – Sunday, 10/2 after church and coffee hour

Since this was our last meeting for summer, the agenda was limited.

Liturgical

- Choir returns on 9/11 – will begin to use torchbearers again on that Sunday.
 - Broadway Blessing is Monday 9/12 at St Lukes. **Pedro** will send out the music ahead of time and coordinate with Daryl at St. Malachy's
 - Community Sunday will be 9/25/05. **Richard** will coordinate advertising in the Clinton Chronicle and any other special needs for the day. The ad could also be poster size for the bulletin board outside the church office so it can be used to promote the day. **Pastor** would like to use the occasion to thank the many volunteers.
 - There will be an "animal blessing" service on St. Francis of Assisi Day – October 4. **Richard** will design a poster to publicize the event around the neighborhood and for the Clinton Chronicle, if possible.
 - A new choir picture needs to be planned for September so it can also be posted on the bulletin board.
 - Ernie** will schedule an additional server training for October (date to be chosen at next meeting) and will also ask Helen to schedule a lector class.
 - It was decided that the Water bottle used for Tanzania will be used for Response Fund donations. **Bulletin announcements in August should explain it's use and notify everyone that the September special offering will go toward the Response Fund.**
 - Pastor** has drafted a letter to our sick and shut-ins announcing the Medical Monitoring Service. It will be sent to:
 - Esther Montanez
 - Pastor Hanson
 - Helen Nissius
 - Helen Baratini
 - Harry Edwards
 - Irving Hunter
 - Virginia Callahan
 - Marge Gulliksen
 - Crimilda Garces
 - Naomi Sherwood
- He will also have an announcement in the bulletin letting everyone know that it is available.
- Ferdinand has agreed to stay until we find someone to replace him. **Pastor** will speak with Edith to discuss possible candidates from Fountain House and **Judy** will investigate the John Doe Fund.

Not discussed at this meeting, but still in progress – possible updates at next meeting

- Since the new directory is completed, **Amy** will update the phone tree – she will work with **Suzanne**
- Eric** created the list of churches that we want to invite to participate in an ecumenical brochure to be placed in hotels and other places where people may be in search of a church – **Pastor** is following up.
- Pastor** will speak with **Norie** about e-mailing the bulletin announcements each week. He will also have her create a "looking ahead" section to announce short term and long term coming events in the bulletin.
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- There was also some discussion on training ushers how to deal with emergencies or "disruptive" guests. **Ernie** will investigate any outside resources available.

Spiritual

- Judy** provided an update on the oral history project. She is working with Suzanne, Connie, and John Danielson and plan to interview several members this summer.
- Judy** and **Suzanne** continue to work on the e-mail Prayer group concept

Looking Ahead

8/12,13,14 Rafting at Koinonea
9/12/05 Broadway Blessing - at St. Lukes this year
9/17-18 congregational council retreat
9/25/05 Community Sunday and Potluck
10/4/05 Tuesday – St. Francis of Assisi – blessing of animals service
10/16/05 St. Lukes Day
11/6/05 Benefit? Possibly with the “show” in the theater downstairs

Also possible in the fall – a silent retreat weekend at Koinonea